

CDS in Texas - 2020 Payroll Schedule

If Friday is a holiday, payday will be on a Thursday

Payroll is processed **bi-weekly** (every other week). Timesheets are **due every other Monday**. **Payday is every other Friday** NC
 2020, payroll will be processed **semi-monthly** (twice in one month). Timesheet due dates and paydays will change. Timesheets are due every
Payday will now be every 1st and the 15th. (If date falls on a weekend, payroll will be processed the Friday prior.

| PAY PERIOD | PAYROLL START | END | DUE | PAY DATE |
|------------|---------------|------------|------------|------------|
| 1 | 12/15/2019 | 12/28/2019 | 12/30/2019 | 01/10/2020 |
| 2 | 12/29/2019 | 01/11/2020 | 01/13/2020 | 01/24/2020 |
| 3 | 01/12/2020 | 01/25/2020 | 01/27/2020 | 02/07/2020 |
| 4 | 01/26/2020 | 02/08/2020 | 02/10/2020 | 02/21/2020 |
| 5 | 02/09/2020 | 02/22/2020 | 02/24/2020 | 03/06/2020 |
| 6 | 02/23/2020 | 03/07/2020 | 03/09/2020 | 03/20/2020 |
| 7 | 03/08/2020 | 03/21/2020 | 03/23/2020 | 04/03/2020 |
| 8 | 03/22/2020 | 04/04/2020 | 04/06/2020 | 04/17/2020 |
| 9 | 04/05/2020 | 04/18/2020 | 04/20/2020 | 05/01/2020 |
| 10 | 04/19/2020 | 05/02/2020 | 05/04/2020 | 05/15/2020 |
| 11 | 05/03/2020 | 05/16/2020 | 05/18/2020 | 05/29/2020 |
| 12 | 05/17/2020 | 05/30/2020 | 06/01/2020 | 06/12/2020 |
| 13 | 05/31/2020 | 06/13/2020 | 06/15/2020 | 06/26/2020 |
| 14 | 06/14/2020 | 06/27/2020 | 06/29/2020 | 07/10/2020 |
| 15 | 06/28/2020 | 07/11/2020 | 07/13/2020 | 07/24/2020 |
| 16 | 07/12/2020 | 07/25/2020 | 07/27/2020 | 08/07/2020 |
| 17 | 07/26/2020 | 08/08/2020 | 08/10/2020 | 08/21/2020 |
| 18 | 08/09/2020 | 08/22/2020 | 08/24/2020 | 09/04/2020 |
| 19 | 08/23/2020 | 09/05/2020 | 09/07/2020 | 09/18/2020 |
| 20 | 09/06/2020 | 09/19/2020 | 09/21/2020 | 10/02/2020 |
| 21 | 09/20/2020 | 09/30/2020 | 10/05/2020 | 10/16/2020 |
| 22 | 10/01/2020 | 10/15/2020 | 10/16/2020 | 10/30/2020 |
| 23 | 10/16/2020 | 10/31/2020 | 11/01/2020 | 11/13/2020 |
| 24 | 11/01/2020 | 11/15/2020 | 11/16/2020 | 12/01/2020 |
| 25 | 11/16/2020 | 11/30/2020 | 12/01/2020 | 12/15/2020 |
| 26 | 12/01/2020 | 12/15/2020 | 12/16/2020 | 12/31/2020 |
| 1 | 12/16/2020 | 12/31/2020 | 01/01/2021 | 01/15/2021 |

[Signed timesheets can be scanned and emailed to : VD@cdsintexas.com](mailto:VD@cdsintexas.com)

All timesheets are due by 5 PM on the date due, **EVEN IF IT IS A HOLIDAY**

EMPLOYEES SHOULD NOT TRY TO CASH THEIR CHECKS EARLY. Our bank receives a list of approved checks on payday. Any ch
 date will be returned.

PLEASE USE THE FAX NUMBERS OR EMAIL BELOW TO SEND ALL VETERAN TIMESHEETS

| |
|----------------------------|
| Veteran Fax Numbers |
| 210-640-3913 |
| Email Address |
| VD@cdsintexas.com |

Alternate numbers: If above numbers are not working: 866 301 1182 or 866 462 6671 or 877 812 3789

For all Veteran related questions or inquiries, please contact Luis Ochoa

210-798-3779 Ext. 1624
lochoa@cdsintexas.com

If unavailable, please contact Ashley Menchaca at 210-798-3779 Ext. 1664



JTE: Beginning October 1,
1st or the **15th** of the month.



Weeks cashed prior to that